

JOB DESCRIPTION: VICE-PRESIDENT(S)

To uphold and enforce DeColores Constitution and the policies and traditions that govern the Ministry.

1. To render support to the President(s). Working closely in order to learn the position.
2. To assume the President(s) duties in his or her absence and assist with 4th Day Workshop.
3. Attend Holy Hours, Closings, Ultreyas, set-ups, and Board meetings. Be very visible.
4. Maintain and distribute an updated list of Spiritual Advisors and Churches used for weekends. To contact Ministers, who make weekends, to recruit for the purpose of adding to the qualified Spiritual Directors' list.
5. As Vice-President you are eligible to work weekends as long as it does not interfere with your duties.



Printed February 2006
DeColores Ministries of Grand Rapids, MI